

PARISH OF SANDERSTEAD

MINUTES OF THE VESTRY AND ANNUAL PAROCHIAL CHURCH MEETINGS

HELD ON 17th APRIL 2016 IN ST EDMUND'S CHURCH

Present: Canon Martin Greenfield (in the chair), Rev Susan Atkinson-Jones, Fr Grant Cohen, Rev Jeremy Groombridge and some 50 members.

Apologies: Formal apologies had been received from: Janet Heath, Corrie and Dick Hibberd, Penny Hinton, Gill Pates, Pat Seeley

Martin opened the meeting with prayer.

VESTRY MEETING

1. MINUTES OF THE 2015 MEETING (19/4/15)

The minutes were unanimously agreed as a true record. There were no matters arising.

2. ELECTION OF CHURCHWARDENS

Nominations for the eight churchwarden posts had been received from the respective Church Annual General Meetings. There being no other candidates, the following were declared to have been elected;

All Saints': Maria Linford, Lynne Davison
St Antony's: Gill Hanson, Linda Etheridge
St Edmund's: Gill Pates, Chris Babbs
St Mary's: Deborah Rastall, Sylvia Keats

3. THANKS TO CHURCHWARDENS

On behalf of all, Martin expressed many thanks to the wardens for all their hard work. Three of the 2015/16 wardens were standing down: David Chillman, Richard Wragg and Mike Whittaker, and particular thanks were extended to them for their service.

ANNUAL PAROCHIAL CHURCH MEETING

1. MINUTES OF THE 2015 MEETING (19/4/15)

The minutes were unanimously agreed as a true record.

2. MATTER ARISING

The 2015 meeting had re-appointed Bloomer Heaven as the auditor for the 2015 accounts. However, in the course of the year, the firm had been taken over. In accordance with professional standards, they were required to formally resign the account and re-apply under their new name of MHA MacIntyre Hudson. PCC Standing Committee had endorsed the appointment in October 2015.

3. ELECTORAL ROLLS OF THE PARISH

With many thanks to the Electoral Roll Officers for providing the information so efficiently, the secretary reported that the electoral rolls of the parish stood as follows:

All Saints' :	221	(224 at the 2015 APCM)	
St Antony's:	27	(27	")
St Edmund's:	34	(34	")
St Mary's :	114	(102	")
Total:	396	(387	")

4. RESULTS OF ELECTIONS AT CHURCH AGMS

The meeting noted the results of the elections at church AGMs, as set out in the agenda pack, subject to an update of the information provided in respect of All Saints' Deanery Synod representation and members of DCC [*revised version of the relevant paper attached*].

5. PARISH REPORT AND ACCOUNTS FOR 2015

5.1 Chris Babbs introduced the Report and asked if there were any comments or corrections. There were none.

5.2 Clive Christensen then took the meeting through the main points of the accounts, covering the following key points:

- The main items of income expenditure, and the fact that the parish as a whole showed a current account deficit for 2015.
- The effect this had had on our total funds.
- The nature of our physical and investment assets (Notes 13 & 14), and the fact that the latter were now held almost exclusively by All Saints', principally in respect of the Ann Herbert Legacy.
- The adjustment shown in the funds analysis (Note 18) was a technical issue which had subsequently been resolved by the auditor.

5.3 There were no further questions concerning the accounts.

5.4 Adoption of the Report and Accounts was proposed by Clive Christensen, seconded by Mary Courtney, and agreed unanimously.

6. APPOINTMENT OF THE AUDITOR AND INDEPENDENT EXAMINER FOR THE 2016 ACCOUNTS [Not 2015 as shown on the Agenda!]

- 6.1 Clive Christensen explained that under the rules which had previously applied, we had been able to employ Church and Charity Accounts Services (Mr Peter Saltiel) as independent examiner to look at the detail of the accounts but needed a “full service” auditor, now MHA MacIntyre Hudson, to complete the audit and provide the formal certificate. However, the Charity Commission had now changed the rules so that charities with an income of less than £1,000, 000 pa could appoint a firm such as Church and Charity Accounts Services to carry out the whole process. This would save us some £3,000 pa.
- 6.2 The appointment of Church and Charity Accounts Services (Mr Peter Saltiel) to carry out all examination and audit functions for the 2016 accounts was proposed by Clive Christensen, seconded by Kathleen Davies, and agreed unanimously.
- 6.3 The meeting expressed the heartfelt thanks and appreciation of the parish to Clive, who was standing down as PCC Treasurer, for his outstanding contribution in the role for over a decade.

7. CROYDON SOUTH DEANERY SYNOD REPORT

The meeting noted the report which had been circulated with the agenda pack.

8. QUESTIONS TO PARISH OFFICERS/AOB

No formal questions had been tabled. There was no Any Other Business

9. CONCLUSION

Martin reminded members of the 2016/17 PCC that the first meeting of the year was on 18/5/16 at All Saints'. The meeting then concluded with prayer and The Grace.

CJB 20.4.16